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Sample Chapter Meeting Agenda

Upsilon Upsilon Chapter of Sigma Nu Fraternity

October 5, 20XX

(Distributed to all members via email)

1. Ritual Opening
2. Roll Call (Recorder)
3. Reading and Approval of Minutes (Recorder)
4. Committee and Officer Reports
	* 1. Commander
		2. Lt. Commander
		3. Treasurer
		4. Recorder
		5. Marshal
		6. Chaplain
		7. Recruitment Chairman
		8. Scholarship Chairman
		9. Social Chairman
		10. Risk Reduction Chairman
		11. House Manager
		12. LEAD Chairman
		13. Pursuit of Excellence Committee
		14. Campus Involvement Committee
5. Unfinished Business
	* 1. Tabled Motions
		2. Bylaw Amendments
6. New Business
	* 1. New Motions
		2. Upcoming Events
		3. Announcements
7. Ritual Closing