

# **Governance and Accountability Action Plan**

**This Action Plan was Updated:  
By:**

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# The Governance and Accountability Plan

The Governance and Accountability Action Plan is an essential tool for outlining the chapter's strategy for successfully governing and holding its members accountable in fulfilling their responsibilities to the chapter and the Legion of Honor. The Fraternity believes that effective governance structures and measures of accountability must be in place within the Fraternity. These measures should complement the values of the Fraternity while maintaining integrity to the purpose of the organization.

The foundation of this plan is grounded in the idea that Sigma Nu chapters should be able to effectively self-govern and hold members accountable to both their individual goals and expectations but also to the expectations of the chapter and General Fraternity. This plan is designed to help the chapter think strategically about the operational necessities of promoting sound chapter self-governance and developing a culture of member accountability.

## Resources and Support

This Governance and Accountability Plan was completed under the guidance of the following chapter resources:

- [Lt. Commander's Officer Manual](#)
- [Pursuit of Excellence Guidelines for Governance and Accountability](#)
- [Honor and Judicial Board Structure](#)
- [Trial Code Procedures](#)
- [The Visual Trial Code](#)
- [Strategic Planning and Officer Action Plan Overview](#)
- [The Law of Sigma Nu Fraternity, Inc.](#)
- [Risk Reduction Policy](#)

## Envisioned Future

## The Chapter's Committee System

THE CHAPTER'S "WHY"

### COMMITTEE LIST AND CHAIRMEN

*Current committees and chairmen of the chapter, as well as the advisor who supports their work.*

Committee	Chairman	Advisor

## ADDITIONAL EXPECTATIONS FOR COMMITTEE CHAIRMEN

*Additional expectations of committee chairmen.*

## COMMITTEE ASSIGNMENTS

### The Executive Committee

#### THE EXECUTIVE COMMITTEE ROSTER

Committee Member Name	Position
	Commander
	Lt. Commander

Advisor Name	Advisor Position	Phone	Email
	Committee Advisor		

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## EXECUTIVE COMMITTEE ROLE

*The role and expectations of the Executive Committee.*

## EXECUTIVE COMMITTEE GOALS

*Committee goals use the S.M.A.R.T. format – Specific, Measurable, Agreed-Upon, Realistic, and Timely.*

## EXECUTIVE COMMITTEE MEETING SCHEDULE

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## EXECUTIVE COMMITTEE EXPECTATIONS

### EXECUTIVE COMMITTEE STANDARD AGENDA

*The standard agenda for future Executive Committee meetings will be as follows:*

### EXECUTIVE COMMITTEE BUDGET

## The Chapter's Judicial Procedures

### THE CHAPTER'S JUDICIAL PROCEDURES AND ACCOUNTABILITY MECHANISMS

#### THE HONOR BOARD

Board Member Name	Role

Advisor Name	Advisor Position	Phone	Email
	Board Advisor		

#### HONOR BOARD ROLE

*The role and expectations of the Honor Board.*

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## HONOR BOARD GOALS

*Committee goals use the S.M.A.R.T. format – Specific, Measurable, Agreed-Upon, Realistic, and Timely.*

## HONOR BOARD MEETING SCHEDULE

## HONOR BOARD EXPECTATIONS



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## CHAPTER AND MEMBER ACCOUNTABILITY

*Defined minimum standards and the resulting action for failure to meet them.*

## CHAPTER ACCOUNTABILITY EDUCATION

*Process for ensuring members are educated on the Chapter and Fraternity's policies and are prepared to hold themselves and others accountable.*

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## Fraternity Law and Chapter Bylaws

UNDERSTANDING THE LAW OF SIGMA NU FRATERNITY, INC.

MAINTAINING THE CHAPTER'S BYLAWS

BYLAW EDUCATION

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## **Strategic Planning**

STRATEGIC PLANNING PROCESS

## **Promoting Chapter Self-Governance**

PARLIAMENTARY PROCEDURE

GENERAL EDUCATION

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## CRISIS MANAGEMENT PROCEDURES