

# Important Due Dates for 2024-2025

## Reporting and Application Deadlines

<u>Risk Reduction Affidavit Due</u> .....	September 15 and February 15
<u>Members Area Membership and Officer Roster Update</u> .....	Within First 15 Days of Start of Each Term
<u>Candidate Membership Verification</u> .....	Within 72 Hours of Candidate Ceremony
<u>Initiate Membership Verification</u> .....	Within 72 Hours of Initiation Ceremony
<u>The Quarterly, Fall Issue Chapter News Submission Deadline</u> .....	June 15
<u>The Quarterly, Winter Issue Chapter News Submission Deadline</u> .....	September 15
<u>The Quarterly, Spring Issue Chapter News Submission Deadline</u> .....	December 15
<u>The Quarterly, Summer Issue Chapter News Submission Deadline</u> .....	March 15
<u>Fraternity Awards Packet Submissions Due</u> .....	April 30
<u>National Scholarship Applications Due</u> .....	April 30
<u>General Fraternity Employment Deadlines</u> .....	October 15 (Early Decision) and March 1 (If Applicable)

## CommunityEdu (formerly GreekLifeEdu)

<u>Completion Deadline</u> .....	May 1*
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\*90% of members must have completed Part I – either this year or in a previous year – with an exam grade of 80% or higher for chapters to qualify for the financial incentive.

## Financial Information

Review the [Back to School Information](#) for additional details.

<u>Fall Risk Management Assessment</u> .....	Due by October 1 and November 1
<u>Fall Conclave Fee</u> .....	Due by September 15 and October 15
<u>Spring Risk Management Assessment</u> .....	Due by February 15 and March 15
<u>Spring Conclave Fee</u> .....	Due by March 1 and April 1
<u>Initiate Dues</u> .....	Due within 30 Days of Membership Roster Update Each Term
<u>Candidate &amp; Initiation Fees</u> .....	Billed Upon Approval of Candidacy for Each Member
<u>All Dues, Fees, and Assessments Due</u> .....	Within 30 Days of Invoice Date*

Each chapter's IRS Form 990 must be filed by the 5<sup>th</sup> month after its accounting period ends.

\*For PEP review purposes, outstanding debt as of April 30 may result in a deficiency in Chapter Operations.

## Event Information

<u>College of Chapters</u> .....	January 3-6
<u>71<sup>st</sup> Grand Chapter</u> .....	July 23-27, 2025
<u>Sigma Nu Institute</u> .....	January 25 & February 1, 2025
<u>Founders' Month of Service</u> .....	April
<u>National Hazing Prevention Week</u> .....	annually during the last full week of September
<u>#SafeSpringBreak Campaign</u> .....	Mid-February – March

## Pursuit of Excellence Program (PEP) Dates

<u>All-Chapter PEP Strategy Session</u> .....	Within First 2 Weeks of the Start of the Fall Term
<u>PEP Chapter Improvement Plans Due</u> .....	September 30
<u>All-Chapter PEP Self-Assessment Session</u> .....	Recommended between April 1 and 15
<u>PEP Chapter Self-Assessment Submission Due</u> .....	April 30