



CONSULTANTS...

Are the **primary liaisons** between the General Fraternity and collegiate chapters and colonies.

Are **highly trained as professional facilitators, trainers, educators, advisors, mentors, and recruiters.**

Work with **approximately 25-30 chapters and colonies** – OR – are responsible for a **colony expansion** per semester.

Develop **leadership, public speaking, professional writing, customer service, project management, and event planning skills.**

Assist the Legion of Honor in meeting its **obligation to excellence.**

QUALIFICATIONS

All consultants must...

Have at least a **Bachelor's Degree** from an accredited college or university in the United States or Canada.

Be an **initiated member** in good standing with **Sigma Nu Fraternity.**

Have previous chapter and/or campus **leadership experience.**

Have strong **written and verbal communication skills.**

Be **detail-oriented** and possess **excellent organizational and analytical skills.**

Be able to **work well under pressure, motivate others, research and resolve issues, take initiative, and multi-task.**

Be able to travel and be in possession of a **valid driver's license**, as well as provision of all legally-required **automobile insurance** (applicants will be subject to a background check of their driving record).

Not everyone who works for Sigma Nu was a Commander. Many of our Consultants were officers in their chapters or on IFC, judicial board officers, involved in student government, or employed during college. The Fraternity is interested in an applicant's leadership skills, academic performance, communication skills, and their campus, community, and overall chapter involvement, among other things.



SPECIALIZATION

All consultants are generalists, able to assist chapters and colonies, students and alumni, alike. After a new consultant joins the team and goes through the initial training program he is assigned a specialization. Most consultants serve in the Leadership specialization where they focus on existing chapters and colonies. A smaller number, usually of consultants in their second year, specialize in Expansion & Recruitment.

LEADERSHIP

Leadership Consultants are the "frontline" of the General Fraternity. Each and every day our Leadership Consultants work with the collegiate chapters assisting them in dealing with various issues from risk management to recruitment to social programming and scholarship. As go the Leadership Consultants, so goes the ability of the General Fraternity to properly service its constituents – collegiate chapters, alumni, volunteers and college/university officials. Our consultants regularly perform over 300 chapter consultations and conduct over 3,000 face-to-face meetings with chapter officers per year.

EXPANSION & RECRUITMENT

Expansion & Recruitment Consultants' primary responsibilities are to serve as project managers for new expansion and recolonization efforts of the General Fraternity. Our Expansion & Recruitment Consultants meet and talk with hundreds of collegians, alumni and professionals of nearly all occupations in their efforts to expand the use of Sigma Nu's Values-Based Recruitment Program and recruit men for the Legion of Honor. Expansion & Recruitment Consultants work on one expansion project each semester while helping existing colonies through the petition and chartering process.

SKILLS & EXPERIENCE GAINED

Serving as a Consultant provides many opportunities, responsibilities and freedoms that most entry level positions cannot offer. Some of the skills our Consultants use and develop on a regular basis include: **Facilitation, Leadership Development, Professional Writing, Event Planning, Time Management, Recruitment Training, Networking, Customer Service, Conflict Resolution, Etiquette, Project Management, Financial Planning & Budgeting, and Negotiation.**

TRAINING

All Consultants start their two-year work agreement with thorough weeks long training program to ensure they are fully capable of fulfilling their job responsibilities. Traditionally conducted over the course of the summer months – or, in the case of mid-year hires, during January and early February – the training is designed to ensure that consultants have a complete understanding of the various programs and services available to the Sigma Nu members, especially the collegiate chapters and colonies. Additionally, Consultants receive a complete training on Sigma Nu's consulting model and their specific role in working with chapters and colonies. Similarly, Expansion & Recruitment Consultants receive a complete training on Sigma Nu's expansion model and their specific role in the establishment of colonies and supporting these groups to chartering.



LIVING ARRANGEMENTS

The Fraternity provides reimbursement for housing in Lexington, Virginia, during training for all consultants as well as travel, hotel, and miscellaneous expenses while traveling for the Fraternity.

BENEFITS

Health, Dental, Vision and Disability Coverage

401(k) plan available with employer match after 12 months

Staff Housing

AAA Membership

Laptop and iPhone

Per Diem

Flexible Paid Vacation/Personal Time

Alumni Contacts and Networking

Extensive Travel Experience

Business Travel Expenses Paid

Mileage Reimbursement

Keep airline/hotel loyalty points

LEXINGTON, VIRGINIA

LOCAL ATTRACTIONS

Washington & Lee University
Virginia Military Institute

FOR OUTDOOR ENTHUSIASTS...

Hiking, Biking, and Running Trails
Fishing, Canoeing, Rafting, Camping, Rock Climbing, and Skiing
Golf – traditional and disc – several courses throughout the area

SPORTS

Minor League Baseball – Salem Red Sox and Lynchburg Hillcats
ACC Athletics – Virginia and Virginia Tech

OTHER ATTRACTIONS

Charlottesville, Richmond, and Washington, D.C. within driving distance
Historical Museums and Landmarks (e.g. Monticello, Appomattox Court House, Natural Bridge)
Variety of nightlife and entertainment options in and around the area (e.g. Busch Gardens, Kings Dominion, Charlottesville’s Downtown Mall)
Popular music festivals featured throughout the Shenandoah Valley all year long

TESTIMONIALS

"I learned more about myself and others than I ever could have in a chapter or any other first job out of college. I learned what made me work and what talents I had, or needed to have, to work with a variety of others, from collegians to university presidents and coast to coast, north to south. Even one year with Sigma Nu will prepare an individual tenfold for whatever career choice he makes. You can't get the same experience, travel, responsibility, self-development, and brotherhood anywhere else." – Torr Brush

"I do have close brothers from my chapter, but some of my closest Sigma Nu brothers are those who dedicated a part of their lives to the Legion of Honor. The adventures, the joy, even the struggles; these were all shared. We learned to work and play together and truly enjoyed life to the fullest. The experiences built true friendships I will always cherish. One of the best skills I



gained from Sigma Nu was the ability to adapt. I learned to assess the environment and the people around me and to quickly understand the dynamics of complex situations. The ability to adapt and be self-reliant was very useful when I ventured to Japan after leaving Sigma Nu. I discovered the interpersonal skills were perfect skills for teaching English and used my experience and ability to talk to almost anyone as a teaching tool.

It is simple. You will never have an opportunity like this again. You have the opportunity to give back to an organization that has, hopefully, shaped your life. You have an opportunity to impact other people's lives. You have the opportunity to build skills that are connected with principles that help you achieve your greatest dreams and aspirations." – Michael McKenzie

PREPARATION FOR THE FUTURE

The consultant experience can be a springboard to a variety of future opportunities. Our former staff members have found a high degree of success in marketing their experience to employers both because of the travel experience and high level of responsibility given to our consultants. Many former consultants have gone on graduate programs in medicine, law, business, higher education, and other disciplines. A high percentage of consultants also end up finding their next job or preferred city to start their next career as a direct result of their consultant experience.

APPLICATION DEADLINES AND SUBMISSION INSTRUCTIONS

Applications are due by:

October 15th for consideration of either a January start or “early decision” for a June start date.

March 1st is the final deadline for consideration of a June start date.

If all openings for January and June are filled during the fall interview process interviews may not be conducted in the spring.

Submit completed applications and supporting materials to either of the following addresses. A copy of the completed application form is required to open an application file and prior to the scheduling of an initial interview. Applicants may submit transcripts and recommendation letters separately from their application form.

EMAIL (PREFERRED)

headquarters@sigmanu.org

MAIL (HARD COPY MATERIALS)

**Sigma Nu Fraternity, Inc.
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