

SAMPLE ALUMNI ADVISORY BOARD ACTION PLAN

Objective:

- Transition current Alumni Advisory Board Chairman off the Board to a minimize his role on the AAB and transition to full time House Corporation Officer
- Current Alumni Advisory Board Chairman to remain a liaison to the University and Fraternity/Sorority Life Office, and other Greek houses for the AAB as needed
- As a Board begin dialogue on "AAB 2.0" and bringing more continuity from the Undergraduate experience to the Graduate experience in the larger Chapter Alumni community

Requirements:

- Add additional Members to the Alumni Advisory Board
- Review current Advisor/Officer positions
- Utilize recent Alumni Advisory Board Assessment Feedback document as a guide for improvement of Advisor/Officer positions and support activities for the Chapter Officers

Timing:

- Conduct the outgoing/incoming Officer Transition Workshop- late March/Early April

Additions to the Alumni Advisory Board:

- Add Risk Reduction/Social Advisor (immediate)
- Add Recruitment Advisor (immediate)
- Add Chaplain/Recorder Advisor (tentative)
- Add Faculty/Academic Advisor to Board (longer term)

Report Changes to Advisor/Officer positions to the General Fraternity/Greek Life Office:

- AAB Chairman/EC Advisor
- Chapter Advisor/LC Advisor
- Risk Reduction/Social Advisor
- LEAD/Fundraising Advisor
- Scholarship/Alumni Relations Advisor
- Philanthropy/Community Service Advisor
- Treasurer Advisor
- Recruitment Advisor
- Chaplain/Recorder Advisor

Actions:

- 1) Update outgoing EC/LC and incoming EC/LC on plan of action
- 2) Update SNHQ and Greek Life Office with new Advisor/Officer assignments and contact info
- 3) Update AAB on progress during the next AAB conference call
- 4) Schedule Advisor transitions for training/collateral, etc.
- 5) Review/reset AAB conference call day/time/call in information
- 6) Schedule Officer transition activity to kick off the new Officer term