



Weekly Report at Chapter

DATE

- Report from the last Recruitment Committee meeting
 - Upcoming activities
 - Status of chapter goals
- Discuss names on the MPL — 5-10 minutes at every chapter meeting discussing prospects. You may only have time to discuss two or three names, but the key is to discuss names at *every chapter meeting*. When discussing names on the MPL, the following details should be included:
 - Name, year, major, other personal information
 - Who knows him, what was the last contact we had (chapter or individual)
 - What are the *next steps* with this prospect
- Chapter member responsibilities for the coming week