

**SIGMA NU FRATERNITY, INC.  
CHECKLIST: TRIAL PROCEDURES**

Chapter: \_\_\_\_\_

Brother Being Charged: \_\_\_\_\_

Date of Filing: \_\_\_\_\_

Date of Trial: \_\_\_\_\_

Judicial Officer: \_\_\_\_\_

1. The Complaint has been filed. The Executive Director was sent a copy of the complaint within three (3) days of filing.
2. The two-year time limitation has not expired.
3. The accused has been notified within three (3) days of the filing of the complaint, either in person or by certified mail.
4. The accused has been provided a copy of the complaint.
5. The trial date has been determined.
6. The accused has been notified in writing of the date of the trial.
7. The accused has been given fourteen (14) days' notice when the summons was issued by certified mail or hand delivered.
8. The members of the trial court have been issued a summons within two (2) days of the trial citing the date, time and location of the trial.
9. The accused has been informed of his right to counsel.
10. The accused has been provided a list of witnesses within four (4) days of the trial.
11. The accused has been provided any summary evidence within four (4) days of the trial.
12. A full trial transcript/report, typed, has been forwarded to the General Fraternity (a cassette tape is also suggested).
13. If the accused was expelled, was he sent written notification of that action along with the right to appeal within six (6) months.

VERDICT:      Charge 1: G/NG              Charge 2: G/NG              Charge 3: G/NG  
                    Charge 4: G/NG              Charge 5: G/NG              Charge 6: G/NG

JUDGMENT:    Expulsion \_\_\_\_\_      Number for: \_\_\_\_      Number against: \_\_\_\_  
                    Suspension \_\_\_\_\_      Period From: \_\_\_\_\_ to \_\_\_\_\_  
                    Probation \_\_\_\_\_      Period From: \_\_\_\_\_ to \_\_\_\_\_

Has the Brother's badge and all other Sigma Nu emblems been surrendered to the Commander? (For expulsion and suspension, only).

- **COMMENTS:** (Please list the requirements of suspension or probation):

Upon my honor as a Knight and a gentleman, the above record is true and accurate to the best of my knowledge: \_\_\_\_\_ Date: \_\_\_\_\_