

SIGMA NU FRATERNITY, INC.

BYLAWS

of the

_____ **ALUMNI CHAPTER**

of

SIGMA NU FRATERNITY, INC.

ARTICLE I

Membership

1. Membership in the _____ Alumni Chapter shall consist of initiates in good standing of the _____ Chapter of Sigma Nu who are no longer undergraduates in any college or university.
2. Initiates of any Sigma Nu collegiate chapter may be admitted into membership by a majority vote of those members attending the annual meeting of the Alumni Chapter.
3. Membership shall be classified as “active” and “inactive.” To maintain an active membership, members must pay yearly dues based upon the schedule hereinafter set forth. Members who have not paid the yearly dues shall be classified as inactive members.

Article II

Dues

1. The annual dues of the Alumni Chapter shall be paid prior to the annual meeting of the Alumni Chapter and shall be as follows:
 - a. _____ DOLLARS (\$_____) per year for the first two years after graduation (or other cessation of undergraduate study).
 - b. _____ DOLLARS (\$_____) per year thereafter.

Article III

Meetings and Voting

1. A meeting of the Alumni Chapter shall be held once each year at the Chapter House in _____, during the annual fall Homecoming Weekend.
2. The Worthy Commander shall fix the time for the annual meeting and shall cause notice thereof to be published in the _____ Chapter Newsletter next preceding the annual meeting.
3. Special meetings may be called by the Worthy Commander if notice thereof is published in the _____ Chapter Newsletter not less than 30 days prior to the date set for said special meeting. Said notice shall set forth the time and place of the special meeting and shall specifically state the purpose for which the meeting is called. No matter may be voted on at a special meeting without the aforesaid notice.
4. No business shall be voted on at any meeting unless a quorum of ten (10) members is present.
5. Members must be present to vote at the annual meeting. Members may vote by a proxy at any special meeting; and proxies may be counted in determining the existence of a quorum at a special meeting.
6. Only active members may vote on any matter properly brought before the Alumni Chapter. Inactive members have no vote.
7. Proxies must be in writing and signed by the active voting member submitting the proxy. Proxies must be received by the Worthy Commander not less than five (5) days prior to the meeting at which they shall be counted. Proxies which do not comply with these requirements shall be void.

Article IV

Officers

1. The officers of the _____ Alumni Chapter shall be Worthy Commander, Worthy Lt. Commander, Worthy Treasurer, Worthy Recorder, Worthy Chaplain, Worthy Reporter, Worthy Marshal, Worthy Sentinel.
2. It shall be the duty of the Worthy Commander to preside at all meetings of the Alumni Chapter; appoint all committee members and chairman; and to perform such other duties as pertain to his office.

3. The Worthy Lt. Commander shall serve in the absence of the Worthy Commander, and shall be the Worthy Commander-elect. He shall perform such duties as are required of him by the Worthy Commander.
4. It shall be the duty of the Worthy Recorder to keep a record of all meetings of the Alumni Chapter, conduct all correspondence of the Chapter and perform all other duties that shall be required of him by the Worthy Commander.
5. It shall be the duty of the Worthy Treasurer to collect dues, take charge of all funds of the Alumni Chapter, deposit same to the credit of the Alumni Chapter in a bank selected as a depository for said funds by the Alumni Chapter and to keep a book of account on all funds received and disbursed during his term of office. The Worthy Treasurer shall pay all bills incurred by authority of the Alumni Chapter and shall mail statements to all unpaid members on or before August 1 of each year.

Article V

Elections and Terms of Office

1. Each officer of the Chapter shall be elected for a term of two years.
2. Elections shall be held at the annual meeting of the Alumni Chapter every two years beginning with the annual meeting during which these Bylaws are adopted.
3. A Worthy Commander shall be elected only at the first election after the adoption of these Bylaws. Thereafter, the Worthy Lt. Commander shall succeed to the office of the Worthy Commander and shall serve for a term of two years. A vacancy in the office of Worthy Commander shall be filled by the Worthy Lt. Commander for the balance of the term.
4. Elections shall be conducted by the Executive Committee and shall be by secret ballot, unless a secret ballot is waived by a majority of the active members present..
5. Nominations for office may be made by the Executive Committee prior to the election. The floor shall be open for nominations before an election. There shall be at least two active members nominated for each office.
6. Election shall be by simple majority of those voting.
7. Only active members shall be eligible for nomination.

Article VI

Executive Committee

1. The Executive Committee shall consist of the four elected officers of the Alumni Chapter and shall be presided over by the Worthy Commander. It shall be the only standing committee of the Alumni Chapter.
2. The Executive Committee shall conduct all Alumni Chapter affairs between meetings of the Alumni Chapter, authorize and account for the expenditure of funds in the Alumni Chapter treasury, and do all other things necessary and proper for the orderly conduct of the business of the Alumni Chapter.
3. The Executive Committee shall settle election disputes and shall be responsible for the interpretation of these Bylaws.
4. The Executive Committee shall pass on all memberships and shall provide Alumni Chapter representation at the Grand Chapter.
5. The Executive Committee shall maintain liaison between the Officers and Board of Directors of the _____ House Corporation and the Collegiate Chapter and shall be responsible for coordinating the activities of each.
6. The Executive Committee shall fill the vacancies in any unexpired term of any office, except Worthy Commander, which shall be filled by the Worthy Lt. Commander as hereinbefore set forth, for the balance of the unexpired portion of the term.

Article VII

Amendments

1. These Bylaws may be amended at any annual meeting of the Chapter by a majority of the members present, except that no amendment shall be passed by a vote of less than ten (10) members.

The foregoing Bylaws of the Alumni Chapter of _____ were this
_____ day of _____ duly approved and adopted.